

Suggestions for Grange Community Service Books

Comments:

There were some good projects in some of the larger books but they were difficult to identify because of the way the books were organized. More pages (fluff) or larger books are not always better. **Good organization is important.** This is not a history book of everything your Grange did in a year just the Community Service projects this was an issue the judges this year had to sort through. It is important that the name of your Grange is on the front of the book. A dinner/event held to maintain the building or pay bills is not a community service project. If you have to special order a bigger book it might be to “fluffy”.

DO's

- Limit pages to no more than 4 (front and back) for larger projects and 2 (front and back) for smaller projects
- Include 2 or 3 photos that demonstrate members (non-members if applicable) participation and items collected. If it is a cleanup type project before and after photos.
- 1 or 2 Thank You cards/letters for an event.
- Include a short write up about your Grange and Community. (1 page)
- An overall summary sheet listing continuing projects, new projects, larger and smaller projects and list of donations. **Then utilize this format for the organization of the community service book.**
- Book organization:
 1. Use a tab for each project include a short summary of that project
 2. Include any newspaper article or flyer about the event.
 3. When holding a fundraiser dinner/event it is important to include where the monies were donated.

DON'Ts

- Don't include things like State session program book, officer and member rosters and meeting minutes.
- Don't include members or family obituaries because the family used your hall after the funeral.
- Don't include every thank you note/letter you get from a project. 1 is enough not all 30 from a class you donated dictionaries to.
- Mowing the grass at the Grange Hall this is maintenance not community service